Time: July 20, 1999, 8:30 AM to 5:00 PM. Agenda: To review and evaluate contract proposals.

Place: National Library of Medicine Board Room, Bldg 38, 2E–09, 8600 Rockville Pike, Bethesda, MD 20894.

Contact Person: Paul A Fontelo, BS, MD, MPH, Special Expert, High Performance Computing & Communications, Lister Hill Nat'l Ctr for Biomed Communications, National Library of Medicine, 8600 Rockville Pike, Bldg 38A, RM B1N30P, Bethesda, MD 20894

This notice is being published less than 15 days prior to the meeting due to the urgent need to meet timing limitations imposed by the intramural research review cycle.

(Catalogue of Federal Domestic Assistance Program Nos. 93.879, Medical Library Assistance, National Institutes of Health, HHS)

Dated: July 7, 1999.

### Laverne Y. Stringfield,

Office of Federal Advisory Committee Policy, NIH.

[FR Doc. 99–18062 Filed 7–14–99; 8:45 am] BILLING CODE 4140–01–M

# DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4445-N-18]

Notice of Proposed Information Collection: Comment Request; Budget-Based Rent Increase

**AGENCY:** Office of the Assistant Secretary for Housing, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on this subject proposal.

**DATES:** Comments Due Date: September 13, 1999.

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Wayne Eddins, Reports Management Officer, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410.

FOR FURTHER INFORMATION CONTACT: Veronica Lewis, Office of Multifamily Housing Programs, Office of Business Products, Department of Housing and Urban Development, 451 7th Street, SW, Washington, DC 20410, telephone (202) 708–2866 (this is not a toll free number) or copies of the proposed forms and

other available information.

SUPPLEMENTARY INFORMATION: The Department is submitting the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Budget-based Rent Increase.

*OMB Control Number, if applicable:* 2502–0324.

Description of the need for the information and proposed use: The Budget Worksheet allows certain owners of multifamily hosing projects to plan for expected increases in expenditures. Those owners are required to submit the Budget Worksheet when requesting a rent increase. The Department of Housing and Urban Development uses the Budget Worksheet as a tool for determining the reasonableness of expense increases.

Agency form numbers, if applicable: HUD-92547-A.

Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response: The estimated number of respondents is 12,500, frequency of responses is once a year, annual reporting hours are 15 minutes for project bookkeepers, and 1 hour for project managers for a total annual burden of 15.625 hours.

Status of the proposed information collection: Reinstatement without change.

**Authority:** The Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: July 9, 1999.

#### William C. Apgar,

Assistant Secretary for Housing-Federal Housing Commissioner.

[FR Doc. 99–17980 Filed 7–14–99; 8:45 am] BILLING CODE 4210–27–M

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4441-N-32]

Submission for OMB Review: Request for Proposals—Contract Administrators for Project-Based Section 8 Housing Assistance Contract

**AGENCY:** Office of the Assistant Secretary for Administration, HUD.

**ACTION:** Notice.

summary: This request for OMB approval seeks clearance for information collections related to HUD's Request for Proposals-Contract Administrators for Project-Based Section 8 Housing Assistance Payment Contracts Request. Under this Request, HUD will select contract administrators to provide contract administrators to provide contract administration services for project-based Section 8 Housing Assistance Payment contract currently being administered directly by HUD staff.

**DATES:** Comments due date: August 16, 1999.

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval number (2502–0528) and should be sent to: Joseph F. Lackey, Jr., OMB Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503.

#### FOR FURTHER INFORMATION CONTACT:

Wayne Eddins, Reports Management Officer, Department of Housing and Urban Development, 451 7th Street, Southwest, Washington, DC 20410, telephone (202) 708–1305. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins.

SUPPLEMENTARY INFORMATION: The Department has submitted the proposal for the collection of information, as described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. Chapter 35).

The Notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the OMB approval number, if applicable; (4) the